

**Roberts Chiropractic Center  
2497 South Roane St. Suite 260  
Harriman, Tn 37748**

**Personal Injury Guidelines**

- 1) You are responsible to assist our staff in collection of any personal health insurance or personal med-pay benefits if your treatment is the result of an automobile accident. These benefits are used to off set your medical cost while your case is on-going.
- 2) You must sign all doctors' liens. If you have an attorney, he must also sign our lien in order to fore-go payment while case is ongoing.
- 3) You must notify our office if you change attorneys at any time. Failure to do so will result in demand of payment in full immediately.
- 4) You are responsible for informing us of the status of your case and any court dates until your case is settled and your bill is paid in full.
- 5) We ask that you instruct any third party insurance to pay your medical bills directly to us.
- 6) You must pay any outstanding balance within 48 hours of settlement in cases where patient is paid medical cost directly.

**Failure in complying with the above request will result in immediate legal action to recover any money owing our office for services resulting from your accident.**

**I agree to follow the guidelines above while being treated for any personal injury incident. I understand I am fully responsible for my bill and payment will be made regardless of the outcome of my case.**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**Witness \_\_\_\_\_ Date \_\_\_\_\_**